

TOWN OF MAGNOLIA SPRINGS  
HISTORIC PRESERVATION COMMISSION  
MINUTES  
TOWN HALL, MAGNOLIA SPRINGS, ALABAMA  
April 2, 2015

The meeting was opened by Ken Underwood at 4:07 pm. Mr. Underwood also gave the invocation, and the pledge of allegiance was recited by the members.

**Members Present:**

Ken Underwood  
Bob Stoddard  
John Cobb  
David Houser  
Rodney Hubble

**Members Absent:**

Donna Esslinger  
Burt Hinson

After review, Mr. Hubble moved to approve the minutes of the March 5 regular meeting, seconded by Bob Stoddard. Minutes approved by a voice vote.

Donna Esslinger was absent by reason of having been appointed to serve on the Magnolia Springs Town Council. Only a certain percentage of commission members may also be members of the Town Council, and the appointment of Ms. Esslinger to the council caused that percentage to be exceeded on the Historic Preservation Commission. Ms. Esslinger will therefore step down from the MSHPC. A discussion followed concerning possible replacements for her. Commission members will contact several people who were recommended to ascertain their willingness to serve. This subject will be addressed at the next regular meeting.

The Chairman and the members express their strong appreciation for Donna Esslinger's valuable contributions to the Preservation Commission during her term of office, which began with the establishment of the Commission in 2007.

The members discussed various options for the replacement of windows in contributing structures within the Historic District. MSHPC Guidelines and Secretary of the Interior standards mandate that window replacements should be of "like materials". Wooden windows to replace wooden windows, for instance. Technology, however, has produced wooden windows clad in vinyl, which last

much longer, are more heat and cold impervious, and cannot be distinguished from the original window without close inspection. Several articles available from the

Alabama Historical Commission were mentioned, and members were asked to research this subject prior to the next regular meeting.

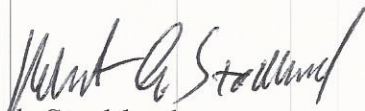
The new street signs have been erected within the Historic District. Several positive comments from citizens within the district have been received. Further thanks to retiring member Donna Esslinger for her hard work in getting these signs produced and installed.


Entrance signs into the Historic District are in place with the exception of the one across from the Town Hall, which awaits the installation of a sidewalk. The sign at the southern boundary on County Road 49 will be moved several yards north to facilitate line-of-sight view of the road, as well as to place it closer to the actual border.

Members discussed various small changes to the Design Review Guidelines and to the COA Application Forms. It was agreed that the forms should be identified by a number to be placed just above the revision date on the lower right corner of the page. Other changes involved clarification of the language to make clear what forms are required for Major and Minor work, and for Routine Maintenance. The Town Clerk will prepare the corrections and email them for approval at the next regular meeting.

The next regular meeting of the Magnolia Springs Historic Preservation Commission was set for Thursday, May 7th, at 4:00 PM at the Town Hall.

The meeting was adjourned at 5:15 PM.

  
Bob Stoddard,  
Secretary

  
Ken Underwood,  
Chairman