

March 8, 2016  
Council Workshop  
12191 Magnolia Springs Hwy.  
Magnolia Springs, AL.  
5:00 P.M.

**1. Call to Order**

Mayor Underwood called the meeting to order at 5:00 p.m.

**2. Roll Call**

Members present – Mayor Ken Underwood - Council Members: Dotty Johnson, Jim May, Bob Holk, Donna Esslinger and Ben Dykema. Also present: Town Clerk - Karen S. Biel, Brad Hicks – Legal Counsel

**3. Invocation and Pledge** – Mayor Underwood

**4. Discussion of Minutes – February 2016**

Workshop – 02/09/2016  
Regular Meeting – 02/25/16  
No comments or corrections

**5. Discussion of Financials and Expenditures – February 2016**

The Mayor reported: Balances as of 02/29/16 - General Fund - \$163,697.39. Income - \$35,963.73, Expenses - \$13,982.66. Money Market – \$232,943.21. CD - \$54,178.14. Special Revenue 4, 5, & 7¢ Gas Tax – Income \$308.51 – Balance \$20,214.56.

**6. Deputy Smith – Monthly Report**

Deputy Smith reported that he had 3 arrests from traffic stops – 131 Traffic Stops – 43 Citations – 43 Warnings – 45 Verbal Warnings

Mayor Underwood asked the deputy if he noticed any change in drivers speeding with the addition speed limit signs posted. Deputy Smith answered no and added that it is going to take the additional speed tables to slow the traffic down.

**7. Public Comment**

Janet Paarlberg is requesting that the Community Association be given approval to use the old school property on April 2<sup>nd</sup> for a community picnic from 3:00 p.m. – 6:00 p.m. Ms. Paarlberg asked that the grass be cut before the event. It was decided that permission for the event will need to be voted on.

**8. Discussion – Renewal of RDS Contracts – Sales Tax Collection/Business License Crosscheck**

The clerk explained that the contracts are renewed every three years and that the town has used RDS since 2006. The clerk stated that there have been no problems with RDS collecting the sales tax or the business license crosscheck.

**9. Discussion – Agreement with Magnolia Springs Volunteer Fire Department**

The clerk stated that she did not have an agreement for the council to review. She did ask on the clerk list if any other small municipality had an agreement with their fire department and there was no response. The clerk suggested waiting a few months then it could be included in the next fiscal year budget. This will allow time to research and draft an agreement.

**10. Discussion – Speed table**

Mayor Underwood stated that there have been many requests made over a period of time to add two speed tables on the south side of the bridge. He added that he and Councilmember Holk met with the county engineer to get a recommendation on where to place the speed tables. There was also some discussion on lowering the speed limit on Magnolia Springs Hwy. Deputy Smith stated that lowering the speed limit will not help with the speeding and that the only thing that will help would be to add the two additional speed tables. He added that since the two were installed on the north side of the bridge he has only written 2 speeding tickets in that area. Mayor Underwood stated that the R&S Paving estimate also included the removal of the two speed bumps on Pecan Grove and replaces them with two speed tables. The estimate for all four tables from R&S Paving and Grading was \$17,800.00.

**11. Discussion – Proclamation – National Safe Boating Week**

The US Coast Guard Auxiliary Flotilla of Fairhope has requested a proclamation for “National Safe Boating Week” for May 2<sup>nd</sup> through the 27<sup>th</sup>.

**12. Committee Reports**

- a. **Finance & Audit** – No report
- b. **Public Works & Safety** – Councilmember Holk stated that R&S Paving still has some more cleanup to do on Bay Street. He also discussed with them the additional speed bump on Bay Street. Councilmember Holk stated that the town has not received anything from Frances Cleverdon and neither has R&S Paving. Mayor Underwood stated that he also told Mrs. Cleverdon to have the damage evaluated and get the estimate to the town. Legal counsel suggested notifying the town's insurance carrier.
- c. **Public Lands** – No report
- d. **Tree & Streetscape** – No report
- e. **Planning Commission** – No report
- f. **Historic Commission** – Mayor Underwood reported that the display cases for the kiosk were delivered. The contractor will set the posts soon and then the kiosk can be added.

**13 Council, Legal Counsel and Staff Comments**


Legal counsel, Brad Hicks, added that if the town decides to change the speed limit on Magnolia Springs Highway to let him know. The clerk can draft the ordinance for legal to review.

**Steve Mobley** informed the council that Baldwin County will be closing County Road 26 down to do some culvert work. He added that the town might want to coordinate with the county on when the town is going to install the new speed tables because of all the added traffic that might come this way.


**Motion by Councilmember Esslinger, 2<sup>nd</sup> by Councilmember May to adjourn the workshop. All in favor. Motion carried.**

Meeting ended at 5:50 pm

Approved this the 26<sup>th</sup> day of April, 2016

  
**Kenneth D. Underwood – Mayor**

**ATTEST:**

  
**Karen S. Biel – Town Clerk**