

**November 10, 2015**  
**Special Council Meeting**  
**Council Workshop**  
**12191 Magnolia Springs Hwy.**  
**Magnolia Springs, Al.**  
**4:45 P.M.**

**1. Call to Order**

Mayor Underwood called the meeting to order at 4:45 p.m.

**2. Roll Call**

Members present – Mayor Ken Underwood - Council Members: Dotty Johnson, Jim May, Bob Holk, Donna Esslinger and Ben Dykema. Also present: Town Clerk - Karen S. Biel

**3. Invocation and Pledge** – Mayor Underwood

**4. Resolution 2015-09 – Regarding Bids on Emergency Watershed Protection – Springs Cleanup**

Mayor Underwood stated that four bids were submitted and opened. Volkert Engineering reviewed the bid packages to make sure they were complete. Volkert Engineering recommended the project be awarded to Blade Construction LLC with the low bid of \$35,825.00. Mayor Underwood added that the grant completion was extended to December 13<sup>th</sup>. Bid tabulation sheet attached.

**Motion by Councilmember Esslinger, 2<sup>nd</sup> by Councilmember Johnson to adopt Resolution 2015-09. All in favor. Motion carried.**

**Motion by Councilmember Johnson, 2<sup>nd</sup> by Councilmember Esslinger to adjourn the Special Council Meeting. All in favor. Motion carried.**  
**Special Council Meeting ended at 4:52 p.m.**

**Mayor Underwood opened the Council Workshop at 5:00 p.m.**

**1. Discussion of Minutes – October**

Workshop – 10/13/15

Regular Council Meeting = 10/27/15

There were no changes or corrections discussed

**2. Discussion of Financials and Expenditures – October**

The Mayor reported: Balances as of 10/31/15 - General Fund - \$75,391.82. Income - \$16,906.66, Expenses - \$25,897.06. Money Market – \$259,637.81. CD - \$54,137.20. Special Revenue 4, 5, & 7¢ Gas Tax – Income \$361.73 – Balance \$18,948.17.

Councilmember Dykema commented on the library expenses, that after the first month they were over \$8,000. He asked about two of the expenditures: the B.C. Cooperative and the Adult Book Leasing as to whether they were yearly fees. The clerk advised him that they were a yearly fee and that the rent expense was for three months. Councilmember Johnson asked what the library miscellaneous expense was. The clerk stated that it was the salary expense for October, November and December. Councilmember Holk asked if the sidewalk grant was complete. The clerk stated that she had received the final payment from ALDOT and is inquiring what else might be needed by ALDOT to close the project.

**3. Deputy Smith – Monthly report**

Mayor Underwood informed the council that Deputy Smith was on vacation and read his report:

29 traffic stops – 23 warnings - 6 citations

Susan Hess wanted permission from the council to proceed with a plan for the median on Oak Street. The council was in agreement to move forward with plan as submitted. The Garden Club is to pay all expenses for the plantings. The town will be responsible for watering after the initial plantings.

**4. Public Comment**

No public comment

**5. Discussion – Resolution – 2016 Severe Weather Preparedness Tax Holiday**

Mayor Underwood stated that the council has adopted this resolution in the past. It will be a tax exemption on certain items from February 26, 2016 – February 28, 2016.

**6. Committee/Commission reports**

**Finance** – had no report.

**Public Works/Public Safety** – Councilmember Holk reported that he is hoping to have the sidewalk across the bridge painted and the bridge walls pressure washed before Christmas. Councilmember Esslinger commented on the lack of removal of debris piles that have been out for six months or more.

**Public Lands and Beautification** – No report

**Tree & Streetscape** – No report. Councilmember Holk stated that County Rd. 49 needs some tree trimming on the over hang. Mayor Underwood suggested splitting up the areas and getting quotes on those areas. The town may need to do a section at a time depending on the cost.

**Planning Commission** – No report

**Historic Preservation** – Mayor Underwood reported that the commission did revise their application forms.


**7. Council, Legal Counsel and Staff Comments**

The clerk reminded the council that she will be out of the office the following week. She will be attending a clerk's conference on elections in Orange Beach.


**Motion by Councilmember Johnson, 2<sup>nd</sup> by Councilmember May to adjourn the workshop. All in favor. Motion carried.**

Workshop ended at 5:23 pm

Approved this the 15<sup>th</sup> day of December, 2015

  
Kenneth D. Underwood – Mayor

ATTEST:

  
Karen S. Biel – Town Clerk